

SHAD Liaison Committee Meeting

MINUTES

OCTOBER 25, 2016

4:00 PM

COMMUNITY SERVICES

MEETING CALLED BY	Community Services	
TYPE OF MEETING	3 rd meeting of SHAD Liaison Committee	
ATTENDEES	Kenneth Pao Nancy Randall Marianne Hugo (absent) Margaret Runyon (absent) Cheryl Baltes Edward Knight Judy Onak Kay Dygert	City Staff: Bonnie Hagan Barbara Messick Dana Robertson Don Equitz Nathan Bluhm

Agenda topics

1. FY16-17 BUDGET

BARBARA

DISCUSSION	
<p>Barbara presented an update to the FY 16-17 budget which was approved by the City Council in June 2016 (see attached).</p> <p>The current estimates indicate that \$115,000 will be available for general landscape renovations and \$ 250,000 for Phase I of the Paseo Renovation.</p>	

2. WATER CONSERVATION / IRRIGATION PLANS

DANA

DISCUSSION	
<p>Water conservation efforts in the past year has resulted in savings of 46.7%. The state mandated water restriction has been lifted and watering will be increased. As a result, no savings are anticipated this year, however water use will be within budgeted amounts.</p> <p>The Calsense irrigation control system installation has resulted in a very efficient watering system. Controllers are in place to monitor real-time environmental conditions and accurately measure precipitation, temperature, wind and other weather factors. This allows the system to automatically adjust watering schedules to deliver the appropriate amount of water to the landscape based on pre-programmed parameters. It will also automatically turn the systems off when rain events have delivered an amount of water that surpasses the amounts needed by the landscape.</p> <p>We have been using Calsense for a year in Santiago Hills and this entitled us to a rebate from the Municipal Water District of Orange County in the amount of \$42,882 which provided additional revenue in FY 16-17 and helped to contribute to the funds available for general landscape renovations.</p>	

3. TRAILS END LANDSCAPE RENOVATION

NATHAN

DISCUSSION	
<p>Old shrubs have been removed. Soil preparation done. New drought tolerant landscape planted and thriving, and is expected to fully mature in spring.</p>	

Maintenance crew are aware of how to take care of the new landscape, which will require less mowing and trimming and will be more of a natural, less sculpted aesthetic.

4. HANDY CREEK PASEO LANDSCAPE IMPROVEMENT

DON

DISCUSSION
<p>Paseo Renovation Phase I will commence this year with an estimated cost of \$250,000. The conceptual design for this work had been reviewed by the SHAD community in May 2015. Architectural services will be bid out for a new firm to complete the work begun by MIG. Request for Bids, selection and awarding of new landscape architect contract should take place from November 2016 to March 2017. Bid process for landscape installation will occur following that process, probably in late Spring, with work starting in early summer. Work includes soil preparation, removal of existing shrubs, reduction of turf, replacement of dying trees, laying of pathways with decomposed granite, and dry creek treatments.</p> <p>Maintenance of the newly renovated area will be as directed by the City in the future. As pointed out, there will be no “lollipoping” of trees.</p> <p>Paseo renovation will be done in three phases. Start of next phase will be contingent on the budget balance for capital improvement in future years.</p>

5. SKYLARK LANDSCAPE IMPROVEMENT

DON

DISCUSSION
<p>In keeping with the priorities established by the Liaison Committee last year, the next general renovation project will be on Skylark, from Newport Ave. to Presidio Way, and will commence in early 2017 with construction occurring in early summer. Work includes spray & kill, demolishing of old and installation of new landscape. This project is expected to be completed by late summer 2017.</p>

6. OTHER MAINTENANCE ITEMS

DANA

DISCUSSION
<ul style="list-style-type: none">• Dog Waste Bags – City re-stocks dog waste bag every Monday. Despite this effort, dog waste bag runs out right away, possibly due to people getting more than needed. One homeowners association is considering purchasing additional bags and restocking selected dispensers as needed. If others are interested, please contact Dana Robertson.• Light Poles – City has received a complaint that the light pole bases are filthy due to pet urine. Considerable cost would be incurred to power wash these and it does not appear that this is a widespread concern. The Committee Members agreed that this was not a priority for SHAD resources. Wire theft has been an issue before; this was addressed by changing to a heavy duty cover which is more tamper resistant. In the event sufficient capital funds can be accumulated in the future, the City may consider replacing the light poles with LED fixtures, which will be more energy efficient.

7. FUTURE MEETING SCHEDULE

BARBARA

DISCUSSION
<p>Next meeting to be held in Spring 2017. City will let committee know exact date nearer the time.</p>



SKYLARK LANDSCAPE RENOVATION

SKYLARK LANDSCAPE RENOVATION PROJECT

Phase

Develop Cd's for Construction Services	By Late Winter '17
Begin Spray & Kill, Demo and Installation work on Skylark Landscape Installation	Early Summer '17
Complete Skylark Landscape Project	Late Summer '17

HANDY CREEK PASEO LANDSCAPE IMPROVEMENT PROJECT

Phase

Develop RFP for Architectural Services	Early Nov. '16
Job Walk	Late Nov. '16
Design Charette	Early Dec. '16
Bids Due	Mid/Late Dec. '16
Select & Vet Landscape Architect	Early Jan. '17
Produce Cd's	By Early March '17
Bid SHAD for Landscape Installation (1st phase)	Late Spring '17
Begin Work on Paseo Landscape Installation (1st phase)	Early Summer '17