

# ORANGE PUBLIC LIBRARY

## STUDY ROOMS

*Adopted by the Orange Public Library Board of Trustees on September 18, 2006  
Revised & Adopted: 6/25/2007; 6/16/2008; 1/27/2014; 7/9/2014; 11/16/2015; 10/31/2016*

The Orange Public Library & History Center has six (6) study rooms available to library cardholders.

The Study Rooms are intended for quiet, individual, or group study. Talking is allowed; however, excessive noise and/or disruptive behavior will result in the suspension of study room privileges.

All Study Room users must abide by the following rules and guidelines:

- Reservations are made at time of use (no advanced reservations permitted), and are on a first come first served basis.
- There is no fee to use the Study Rooms; however you must have a current Orange Public Library Card in good standing, and be at least 13 years old.
- Study Rooms can be used for 2 hours per day. Time extensions may be provided if other rooms are available.
- Study Rooms are designed to seat four to six people, depending on the room. For safety, overcrowding of the Study Rooms is not allowed.
- Patrons are not permitted to move furniture in or out of the Study Rooms; if needed, please see a library staff member.
- Study Rooms may not be used for commercial purposes or activities for which a fee is charged (such as privately paid tutoring).
- Items shall not be affixed to the walls (e.g., banners, posters, decorations).
- Only library approved dry-erase markers may be used on the whiteboards.
- The library is not responsible for items left unattended in the Study Rooms.

The individual who reserves the Study Room will be responsible for any damages. If he or she is under the age of 18, his or her parent or legal guardian will be responsible.

The Library's Policy *Rules of Conduct* applies to all Study Rooms; this includes no food allowed.