

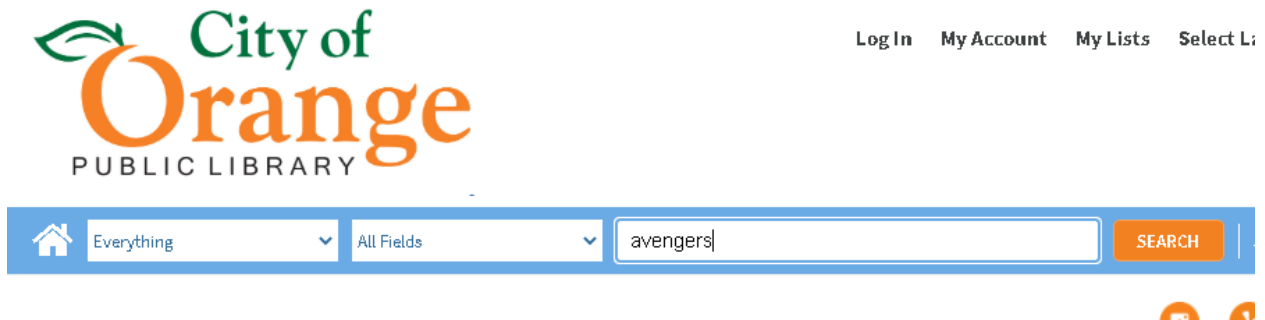
I want to place a Hold on an item

If there is a library item in our online catalog that you want, you may place a HOLD on it and pick it up **at any of our libraries at no charge.**

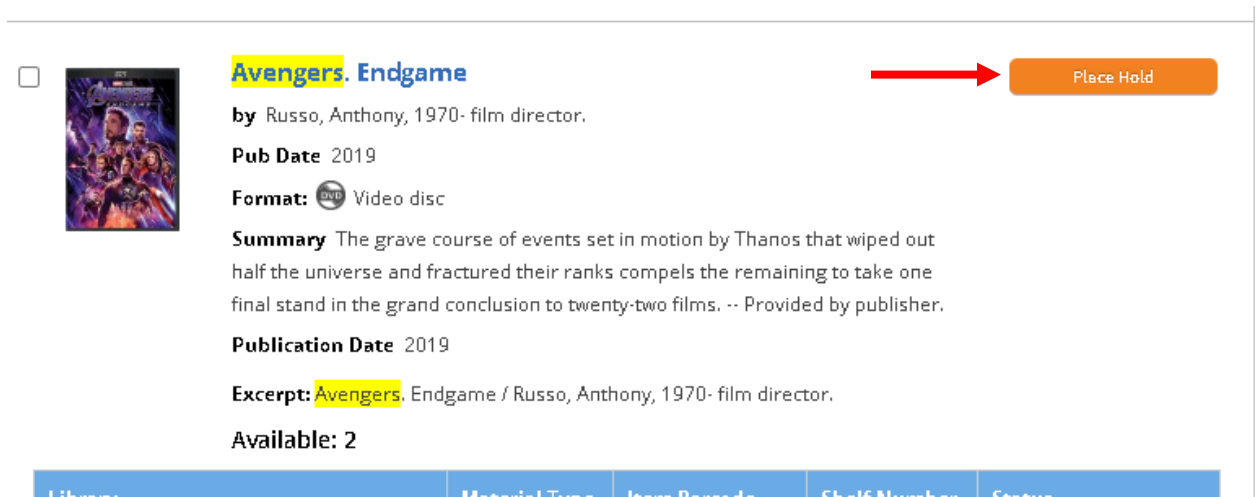
Follow these simple instructions below to place a hold. Be sure to select either Orange Public Library & History Center (Main), Taft, or El Modena as the location you would like to pick the item up at when it becomes available.

How to place a Hold online:

1. Search the [catalog](#) for your item.



2. Once you find the desired item, you can place a hold right away if the option appears



- a. Click on the “Place Hold” Icon
- b. You will be asked to login if you have not already done so. Enter your library card number and pin.

Library Card Number:

PIN (Default PIN is Birthdate MMDDYYYY):

[Register](#)

[Forgot my PIN](#)

[Log In](#)

- c. Once logged in, you will be asked to select a pickup location. Select desired location and click on “Place Hold”.

Place Hold(s) ✕

<p>Title Marvel Avengers, endgame (Motion picture)</p>	<p>Pickup Library: Orange Public Library and History Center ▼</p>
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Place Hold(s)

- d. A confirmation should appear if the hold is successful. **Please note: holds placed on available items online will not be available until the following business day.*

Place Hold(s)

Title	Action
Marvel Avengers, endgame (Motion picture)	Success

OK

3. The hold should now appear in the Holds Tab of “My Account”. All other holds should appear under this tab where you will be able to cancel, suspend, or unsuspend holds as necessary. Pickup locations can be edited for holds that are not yet marked as ready for pickup.

👤 Personal Information
✔️ Checkouts
📖 Holds
📄 Fines


▶ Digital Holds

▼ Library Holds


Items on Hold: 1
Ready for Pickup: 0

Cancel Hold(s)
Edit Pickup Location(s)
Edit/Suspend Hold(s)
Cancel Hold Suspension(s)

Select All

		Title/Author	Status	Pickup at	Expires	Place in queue
<input type="checkbox"/>		Marvel Avengers, endgame (Motion picture) Russo, Anthony, 1970- DVD AVE	Pending	Orange Public Library & History Center		1

4. Some titles that have different formats are now showing up on one easy to navigate view in our new catalog. To place a hold on any of these items, follow the same steps for performing a search. Instead of having a “place hold” option, you will need to select the item first to display the item page.



To kill a mockingbird

by Lee, Harper.

▼ Hide 5 Formats (36 Available)
OPEN ALL FORMATS

> Video disc (4 Available) +

▼ Book (29 Available) -


Format	Language	Edition	Publication Date	Available
Book	English	1st Perennial classics ed.	2002, & 2002 & 1961	21
Book	English	35th anniversary ed.	1995	3
Book	English	50th anniversary ed. ; 1st HarperLuxe ed.	2010, & 2010 & 1960	2
Book	English	50th anniversary ed.	2010	3

> Audio disc (2 Available) +

> Sound recording (1 Available) +

> eAudiobook (0 Available) +

You will then see the option to “place hold” on the specific item.



To kill a mockingbird

by: Lee, Harper.

ISBN: 9780446310789
9780060935467

Personal Author: [Lee, Harper.](#)

Edition: 1st Perennial classics ed.

Publication Information: New York: Perennial, 2002.

Select an Action
▼

Place Hold

How to place a Hold using our Mobile App:


You can also use the OPL app to place holds. The app is available for both [iOs](#) and [Android](#) devices.

1. Search for items in the app and place hold as shown below:

The image shows two side-by-side screenshots from a mobile app. The left screenshot is titled 'Catalog Item' and shows the book 'The last train to Key West' by Cleeton, Chanel, author. Below the book title is a 'PLACE HOLD' button. The right screenshot is titled 'Place Hold' and shows a 'Select pickup location' dropdown menu with 'Orange Public Library & History Center (Main)' selected. Below this is another 'PLACE HOLD' button. A red arrow points from the 'PLACE HOLD' button in the left screenshot to the 'PLACE HOLD' button in the right screenshot.

Left Screenshot: Catalog Item

Back Catalog Item

 **The last train to Key West**
by Cleeton, Chanel, author.

PLACE HOLD

ISBN: 9780451490889
PHYSICAL_DESC: 296 pages ; 21 cm
AUTHOR: Cleeton, Chanel, author.
Language: English
Subjects: Hurricanes -- Fiction., Life change events -- Fiction., Man-woman relationships -- Fiction., Key West (Fla.) -- Fiction., Historical fiction.

Summary: Instant New York Times bestseller

Right Screenshot: Place Hold

Back Place Hold

Select pickup location

Select pickup location

Orange Public Library & History Center (Main) ▾

PLACE HOLD


2. You can manage your holds under “My account”:

The image shows a screenshot of the mobile app's 'My holds' section. At the top, there are 'ALL HOLDS' and 'SELECT' buttons. Below this, the section is titled 'My holds'. A hold is listed for 'The last train to Key West' with the status 'PLACED'. The pickup location is 'Orange Public Library & History Center (Main)' and the queue position is 12. Below the hold information are three buttons: 'VIEW ITEM', 'SUSPEND HOLD', and 'CANCEL HOLD'.

Back Holds

ALL HOLDS SELECT

My holds

 **The last train to Key West**
PLACED

Pickup: Orange Public Library & History Center (Main)

Queue Position: 12

VIEW ITEM

SUSPEND HOLD CANCEL HOLD

If your item(s) are currently available at the library and you want to pick them up right away, please call your library: Orange Public Library & History Center (288-2400), Taft (288-2430), El Modena (288-2450).

Otherwise, you will receive notification when your hold is ready for pick up via **email, phone, or U.S. Mail**, depending on the contact information in your library card account.

Holds will be held for **1 week**. The Orange Public Library does not charge any fee to place or to cancel holds; however, there is a \$0.50 charge for any Holds that are not picked up within 7 days. A total of 15 holds may be placed on your library account.