

# CITY OF ORANGE LIBRARY SERVICES DEPARTMENT ORANGE PUBLIC LIBRARY

# **BOARD OF TRUSTEES**

October 19 2009 **Staff Conference Room** 407 E. Chapman Avenue, Orange 92866

### I. CALL TO ORDER (3:10 p.m.)

#### **Pledge of Allegiance** 1.1

Chair Douglas Westfall led the Pledge of Allegiance.

#### 1.2 Roll Call

Chair Douglas Westfall, Vice Chair Jonell Schlund, Trustee Nancy **Trustees Present:** 

Collins, and Trustee Marianne Hugo

**Staff Present:** Library Services Director Yolanda Moreno, Children's Services Library

Manager Rosanne Miller, and Adult Reference/YA Library Manager Kitty

Crary

#### 1.3 **Adoption of Agenda**

Vice Chair Schlund moved to approve the agenda as presented; Trustee Collins seconded the motion, and it carried unanimously.

#### 1.4 Approval of Minutes

Trustee Collins moved to approve the minutes of the September 28, 2009 meeting as presented; Vice Chair Schlund seconded the motion, and it carried unanimously.

#### II. LIBRARY DIRECTOR'S REPORT

#### 2.1 **Monthly Report for October 2009**

Library Director Moreno gave a verbal report:

- At the October 13 City Council meeting the library accepted \$26,620 from the Friends of the Library for library books and materials. For 2009 the Friends of the Library have given the library close to \$50,000 in monetary donations.
- At the October 27 City Council meeting the Orange Public Library Foundation (OPLF) will give \$50,000 to the City of Orange as part of their capital campaign commitment of \$4.3M.
- Library Director Moreno attended an OPLF BBQ event on Saturday, October 17 at the Richmond ranch to honor Dr. & Mrs. Michael Abdalla. The Abdalla's donated \$50,000 to the Foundation to name the Adult Fiction area.
- Library Director Moreno, Library Manager Crary, and Local History Librarians John Ferry and Lizeth Ramirez attended a Chapman University dedication ceremony of a Study Room on Wednesday, October 14. Chapman University has started an archive with artifacts and

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documents of the Mendez family and others involved in the historic Mendez vs. Westminster case which desegregated California schools in 1947. The event and reception was very well attended by Mendez family members, members of the other families that were part of the class action lawsuit, and dignitaries.

• OPLF and St. Joseph Foundation's eight week series, "It's Your Money Workshops" continue to be well-attended. The last several workshops had over 100 in attendance. The next series of workshops will be in spring 2010.

Library Director Moreno introduced Children's & Branch Services Senior Library Manager Miller and Adult Reference/YA & Local History Senior Library Manager Crary to recently appointed Library Board of Trustee Marianne Hugo. Children's Services Senior Library Manager Miller talked about children's services, projects, programs and events being held at our libraries –

- Musical programs courtesy of a grant
- Monthly family game night
- A special Celebration of Children's Literacy event sponsored by the Friends of the Library (Main Library only)
- Teen Volunteer Special Programs (Main Library only)
- Weekly and monthly storytimes

Adult Reference/YA Senior Library Manager talked about the adult and young adult services, projects, programs and events being held at our libraries –

- Monthly Teen Game Day
- California Noir mystery book discussion series (Main Library only)
- Career resource workshops
- Promoting and preserving history workshops (Main Library only)
- Library Staff & OPL Friends will host a library booth at the City of Orange Treats in the Streets. Children's Services teen volunteers will assist manning the table and giving away candy and other free items.
- Computer use at Main Library continues to be high by the end of the day on Friday, Oct. 16, 100 people signed up to use our computers
- Young Adult Knitting by the Books (Main Library only)
- Shades of El Modena (El Modena Branch Library only)

For the benefit of new Library Board of Trustee Hugo, Library Director Moreno said the library currently has seven vacancies with two more coming forward with the retirement of Senior Library Clerk Sherry Hari and resignation of Senior Library Clerk Jennie Sloan. She added that we do have a possibility of being able to fill one of the Senior Library Clerk vacancies. A Request to Fill for this position has been submitted. If we are unable to fill one of these positions the library would be down 212 hours per week in Lending Services. Additionally, the Library Services Library Book Budget was cut from \$181,000 to \$50,000 for fiscal year 2009-10. She added the importance of the library support groups – OPLF and Friends of the Library – who have stepped up to the plate and given the library more money toward books and materials. She reported that the budget cycle for FY2010-11 will start December 1<sup>st</sup>. The first report on the year-end closures will be going to the October 27 City Council meeting, which will give them a picture on how we close the year and what the picture will look like for next year.

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### 2.2 Financial Report for September 2009

The City is still learning the new financial system, Eden Financial Solutions, and how it works. The library is still on schedule and continues to only purchase "must haves" for the library. Received and filed.

#### III. BOARD REPORTS

### 3.1 Report from Chair Westfall

Chair Westfall has four copies of the Civil War book *Pioneers in Blue and Gray* that he would like to donate to the library - one for Main, El Modena and Taft, and one for Local History. The author is a longtime friend of Chair Westfall and former mayor of Santa Ana, Gordon Bricken. It's about Civil War veterans who came to Orange County.

### 3.2 Report from Orange Public Library Foundation Liaison

Library Foundation Liaison Jonell Schlund reported on the Board meeting on Monday, Oct. 12. The BBQ on Saturday, October 17 was a huge success. The Foundation has four new Board members. Library Foundation Liaison Schlund added that most of the month of October will be spent reviewing audits.

### 3.3 Reports from Trustees

No report.

#### IV. OLD BUSINESS

None.

#### V. NEW BUSINESS

### 5.1 Introduction of new Library Board of Trustees

Library Director Moreno announced the appointment of two new Library Board of Trustees – Marianne Hugo from Anaheim Public Library and a resident of the City of Orange; and Patricia VanVoorst, former City of Orange employee and resident of the City of Orange. Trustee Patricia VanVoorst was unable to make this meeting because of a prior commitment. Everyone welcomed Trustee Hugo who was presented with a bag of library gifts. Each Trustee and staff member were asked to share information with Trustee Hugo about themselves, how long they have been on the Board or with the city, what they have contributed, how the library has changed since they have been on the Board or with the city, and any other additional information they wish to share. Trustee Hugo then shared her information with the Board and staff – she is a native Californian, she has lived in East Orange for nine years, is a strong advocate for libraries. She has worked in both Academic and Public libraries most of her career, ending up at Anaheim Public Library as a Branch Manager at the Haskett Branch Library. She added that the reason she wanted to join the Orange Public Library Board of Trustees is to learn more about the library community. Library Director Moreno mentioned that the role of the Library Board of Trustees is an Advisory Board where library policies are brought forth for review and adoption.

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#### VI. ANNOUNCEMENTS

- California Noir, Mystery book discussion, *The Maltese Falcon*, Monday, Sept. 21, 3:00 p.m., Orange Public Library & History Center, Orange Rotary Conference Room
- ➤ Music Adventures @ the Library!, Monday, Sept. 28 & Oct. 26, 3:30-4:30 p.m., Taft Branch Library
- ➤ Music Adventures @ the Library!, Thursday, Oct. 8, 3:30-4:30 p.m., Orange Public Library & History Center, community room
- > Special *Twilight* Party for teens and adults, Saturday, Oct. 10, 10 a.m.-noon, Taft Branch Library
- ➤ Music Adventures @ the Library!, Thursday, Oct. 12, 3:30-4:30 p.m., El Modena Branch Library, community room
- ➤ Game Daze (ages 5-12), Tuesday, Oct. 13 & 27, 3-3:45 p.m., El Modena Branch Library
- ➤ Reading ROCKS! (Reaches Orange City Kids), Tuesday, Oct., 13, 6:45-7:45 p.m., Taft Branch Library
- > Spanish Job Resources Class, Monday, Oct. 19, 10-11:30 a.m., El Modena Branch Library
- California Noir, Mystery book discussion, *Farewell My Lovely*, Monday, Oct. 19, 3:00 p.m., Orange Public Library & History Center, Orange Rotary Conference Room
- ➤ Reading ROCKS! (Reaches Orange City Kids), Tuesday, Oct., 20, 6:45-7:45 p.m., El Modena Branch Library
- Family Game Night @ the Library (all ages), Wednesday, Oct. 21, 6:45-8:15 p.m., Orange Public Library & History Center, community room
- Early Literacy Program, sponsored by Friends of the Library, Saturday, Oct. 24, 2-4 p.m., Orange Public Library & History Center, community room
- Family Halloween Spooktacular, presented by the Teen Volunteers, Saturday, Oct. 31, 2-4 p.m., Orange Public Library & History Center, community room

#### VII. PUBLIC COMMENT

None

#### VIII. ADJOURNMENT

Trustee Collins moved, and Vice Chair Schlund seconded the motion to adjourn the meeting at 3:55 p.m. The motion carried unanimously. The next meeting will be held on Monday, November 16, 3 p.m. in the Staff Conference Room, 407 E. Chapman Avenue, Orange, CA 92866.

| Yolanda Moreno, Library Services Director | Attested on |  |
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