CITY OF ORANGE LIBRARY SERVICES DEPARTMENT
ORANGE PUBLIC LIBRARY
BOARD OF TRUSTEES

MINUTES
Monday, May 20, 2013

1. Call to Order / Pledge of Allegiance (3:04pm)

1.1. Roll Call

Present: Nancy Collins
Jonell Schlund
Joyce Monsees
Patti vanVoorst
Steve Freeman

Library Staff in attendance:
Rosanne Miller, Adult Svc. Manager
Julie Eriksen, Recording Secretary

1.2. Approval of Meeting Minutes dated April 22, 2013

Motion: Schlund
Second: Freeman
Ayes: Collins, Monsees, vanVoorst

2. Library Director's Report

2.1. Monthly Report - by Rosanne Miller in Director's absence

The Library received $10,000 from LSTA through a program called Books4U and is to be used for the purchase of new print materials in six collection areas: Early Literacy/Parenting, Workforce Development, Non-English Language/ESL, Reference, Children's/Teen, and Popular Fiction. These items must be received by June 30, 2013.

2.2. Financial Report – the Library is on track and within budget.

3. Board Reports

3.1. Report from Chair Collins

3.1.1. Chair Collins tested the Job Scout website as requested and thinks it could be more user-friendly. She feels that patrons will need tech help with it, but she thought that overall it would be beneficial to them. Chair Collins would like to do more tests on the Job Scout website. Ms. Miller will send Chair Collins a link to a webinar that will provide instructions on using Job Scout.

3.1.2. Chair Collins was asked to be on a discussion panel at the May 22nd conference she is attending with Trustees vanVoorst, Freeman, and Library staffer Ashleigh Anderson-Camba. The Conference is titled: Serving with a Purpose.

3.2. Report from Orange Public Library Foundation Liaison Trustee Schlund

3.2.1. The Gala is less than 2 weeks away. They have been working diligently on the plans for the big day.

3.2.2. It's Your Money Workshop – the last one is this week and it's been very successful.

3.2.3. Summer Film Festival begins June 22 with James and the Giant Peach.

3.2.4. The Foundation plans to hold a mid-century modern architecture series that will be conducted by Susan Secoy (Ice House) either summer or fall this year.

3.2.5. The Foundation received money from So Cal Edison for "STEAM for Teens" (Science, Technology, Engineering, Art, and Math); they will have five interactive speakers for this event to take place in the summer.

3.3. Report from Friends of the Library Liaison Trustee Freeman

3.3.1. The Friends are holding a booksale at Taft on June 22 from 1-4pm on the lawn area. Sale is $2/bag. They will inform Taft Elementary school about it before they close for the summer. Chair Collins stated she would notify the school if the Friend's don't have time. Trustee Freeman suggested the Board stop by that day and maybe bring cookies or a treat for the volunteers to thank them for their time. Trustee Freeman asked the Friend's to provide flyers for the Farmer's Market event on June 17th so they can promote the booksale.

3.3.2. The Friend's will be ordering more book bags – they have been a big hit.

3.3.3. The Friend's online bookstore grossed $1,700 & netted $1,150 in April; thanks to the sale of the New Grove Dictionary of Music & Musicians (29 Volume Set) that sold for $998.

3.4. Reports from Trustees – none.

4. Old Business

4.1. School Events & Working with Library Staff – Trustee vanVoorst apologized that she missed the 4/25 Palmyra school event, she had an emergency with her dog. The next event is 5/30 at 5:30pm at Prospect; Chair Collins will attend that event, along with Library Staffers Monica Barrette and Elizabeth Guttierrez.

4.2. Farmer's Market - Chair Collins stated that the Farmer's Market really likes having them there. She asked if Ms. Miller would promote this on the Facebook page, and asked Ms. Eriksen to send the schedule to Ms. Miller. The next event is June 15th and Chair Collins will be hosting that date. Trustee Monsees asked for a flyer that Library staffer Damitri Boone had at one of the school events – it was about things you can do with your library card and was on half a sheet of paper. Ms. Eriksen will look into getting these flyers added to the Farmer's Market bucket.

4.3. Show Your Library Card – Chair Collins reported that she has spoken with Gary Mead and he will participate. Vice-chair Schlund stated that Poul's Bakery would also like to participate – starting immediately. The Board will work on a list of those who wish to participate for a whole year and then provide the businesses with the proper advertising, the Library will also advertise these businesses. So far the Board has come up with: Zito's, Watson's, Orange Candy Company, Tiddlywinks, Chronic Tacos, Poul's Baker, Cyrano's, Green Tomato Grill and The Green Door. It was not decided when this program will begin.

4.4. Laptops from SCE – Ms. Miller reported that the five laptops will be ready for use by June 1st. Chair Collins and Vice-chair Schlund stated they would be interested in purchasing a printer for use with the laptops. Ms. Miller stated they will provide the specs for the printer so they can purchase what is compatible.

4.5. Electronic Textbooks – The City Attorney does not see any issue with this since it would be accessed through the college's Blackboard program; the Library is just waiting for

Glenn from OUSD to get back to them. Trustee Monsees stated she will contact him personally about this.

5. **New Business**
   5.1. Grant Process – Ms. Miller reported on Yolanda's behalf. She stated that Director Moreno is working on the draft and that it will include gifts & sponsorships. Trustee Freeman stated that they are still in the research process and will need time to get the draft together. Vice-chair Schlund suggested they check with Newport Beach Public Library because they have a very active Foundation and might have some insight on this issue.
   5.2. Third of July Event – Chair Collins asked if there was a meeting scheduled yet. Ms. Eriksen has not received anything at this time. Chair Collins would like both spinning wheels available for this event; Ms. Eriksen indicated she was in possession of both at this time. Chair Collins asked if there were any leftover prizes from last year. Ms. Eriksen will look into this. Chair Collins reported that she still has approx. $250 left over from what the Friend's provided last year (for candy & prizes). Trustee Freeman stated that he will once again be asking the Friend's to provide funds for the 3rd of July and Halloween events.

6. **Library Happenings** *(all take place at OPL unless otherwise noted)*

5/20	Monday Mystery Book Club: *Gone Girl* by Gillian Flynn, 2pm
5/20	Booktalk, 7pm
5/22	Anime Nights, 6pm
6/5	Tween Yu-Gi-Oh Tournament (grades 5-8), 6pm
6/6	Animal Friends Storytime @ Taft, 4pm
6/10	Conversation Club, 6:30pm
6/12	Easy Recipes for Teens, 4pm
6/17	Summer Reading Clubs begin (Adults, Teens & Children's)
6/17	Drumming Circle, 6:30pm
6/19	Teen Movie Madness: *The Dark Crystal* (PG), 6pm
6/20	Family Film Festival: *Willy Wonka and the Chocolate Factory* (G), 2pm
6/22	Meet Disney Legend & Author Jack Lindquist *In Service to the Mouse*, 2pm
6/22	Bubblemania, 3pm @ El Modena
6/24	Manic Mondays: An Apple A Day craft & games, 2pm
6/24	Monday Mysteries Book Club: *The Blackhouse* by Peter May, 2pm
6/24	Booktalk, 7pm
6/25	Mr. Grant, Substitute Rock Star, 2pm
6/26	Teen Anime Nights, 6pm
6/27	Summer Reading Clubs end (Adults, Teens & Children's)
6/27	Family Film Festival: *James and the Giant Peach* (PG), 2pm

7. **Public Comment (none)**

8. **Adjournment (4:30pm)**
   Motion: Freeman
   Second: vanVoorst
   Ayes: Collins, Schlund, Monsees

Next scheduled meeting, Monday, June 17, 2013
Orange Public Library & History Center