CITY OF ORANGE COMMUNITY SERVICES DEPARTMENT
PARK PLANNING AND DEVELOPMENT COMMISSION
Minutes of Study Session Held October 04, 2005
300 East Chapman Avenue

I. CALL TO ORDER

Chair Gilmer called the meeting to order at 5:30 p.m.

1.1 Pledge of Allegiance

Commissoner Hairston led the Pledge of Allegiance.

1.2 Roll Call

Present:
Chair, Tom Gilmer
Commissioner, Lisa Blanc
Comissioner, Mike Hairston
Comissioner, Selman

Absent:
Vice-Chair Gary Remland

1.3 Adoption of Agenda

Motion: Commissioner Blanc
Second: Commissioner Selman
Ayes: Blanc, Gilmer, Hairston, Selman

II. PUBLIC COMMENTS

None

II. STUDY SESSION

3.1 Review of Community Services Department's Capital Improvement Program (C.I.P.) Budget for FY 2006-07

Ms. Hagan reported that staff had given the Commissioners a Project Status Report for October 2005 and a list of Proposed Priority of Projects. Ms. Hagan noted that staff created the first list of priority of projects in 2002. Staff will review the spread sheets in detail. The priority of projects are strictly city projects and do not include outside developer projects.

Commissioner Hairston said that it would be helpful if staff provided not only the dollar amounts for these projects but the available staff hours. Commissioner Hairston said the public and the City Council should realize when staff has reached their manpower limits. In some cases, that may be well before dollar limits are reached.

Commissioner Blanc noted that in the past the City has not had enough money to complete these projects, but now the City has the money but not enough manpower.

Ms. Galera reported that projects have been classified as:

- Projects in Progress
- Urgent Projects
- Deferred Capital Projects (High, Medium, Low)
- Long Term Critical Projects
- Future Development Projects

Projects that have not been noted on the list are those that have already been completed or in progress and scheduled to be completed by the end of the fiscal year.

- Santiago Creek Bridge
- Handy Park Field Renovation
- Hart Park Pool Building
- Eisenhower Park Upgrades
- Santiago Creek Restoration
- Shaffer Park Shade Structure

Projects that are in progress but will be continuing are:

- El Camino Real Park –
  - -The city plans to utilize Del Rio Park for Adult softball and reduce the site of the ball fields at El Camino. It is anticipated that El Camino softball fields will become a women's softball complex
  - -Remove 2 of the 6 tennis courts.
  - -Install a skate park
  - -Relocation of the activity building

Ms. Hagan added that staff was coordinating the renovations of El Camino Park and Hart Park with Del Rio Park's construction so that there would be fields available for play while renovations are taking place.

- Grijalva Park Extension/Gymnasium/Sports Center

Commissioner Selman asked for a breakdown of the $10,000,000 for the Grijalva Park Extension/Gymnasium/Sports Center. Mr. Wann said at present the City had 3 million dollars in grants and $800,000 that had been raised by the Orange Community Foundation. Depending on developments at the east end of Orange there is a potential for $4.2 million dollars from

developers fees. There is still a gap of approximately $2 million dollars. The City is committed to making up the difference either from additional grants, unappropriated reserves or other areas.

Commissioner Selman said that the Commission needed to be kept apprised of funds that are available and the sources of those funds in order for them to be able to adequately prioritize projects. Mr. Wann concurred, and said that staff would be bringing this to the Commission for their input in November.

Ms. Hagan reported that she had a developer fee balance as of 7/1/05. Finance is still working on how to code that money and define the areas where these fees can be spent. Staff knows that the El Camino project will be approximately $3 million dollars. Chair Gilmer asked which account had been designated for the funds. Ms. Hagan said that approximately $4.9 million dollars had been designated to development funds 510 and 511. There is an additional $1.3 million dollars in Proposition 12 and Proposition 40 allocation funding that is not specific grant funding; it does not include the $3 million dollars for the Grijalva Park Extension project. Presently, the money that is available is $6.2 million dollars.

Commissioner Hairston asked if there was any precedence in factoring in staff time. Ms. Hagan said that in the past staff has not taken their time into account. Commissioner Hairston said that when staff takes on projects and must administer those projects their time should be factored into the costs. If staff is taken away from other duties, eventually their work suffers. In the process of raising money for projects, these projects should include staff time and the required personnel should be hired to complete the outlined tasks.

Ms. Hagan noted that staff was moving towards hiring consultants. Commissioner Hairston asked why this hasn't happened in the past. Ms. Hagan said that one reason was that if you pay a consultant vs. having staff do it, more money is drawn from the Capital Fund. Ms. Galera said that secondly, staff would have to spend time managing the outside consultants. Commissioner Hairston said that the solution would be to hire more staff.

Commissioner Selman said that the City is expecting more revenue and with staff time factored in the City should be able to hire more staff. Mr. Wann said this has been an ongoing discussion during the City's budget review. Staff has taken on a project that everyone wants to see completed, but because of lack of staff and time that project has been deferred.

Ms. Galera said that Hart Park Field Renovation has been deferred in part because of lack of staff time.

- Tustin Branch Trail Project has been accelerated because of funding deadlines.

Ms. Galera reviewed urgent projects which included:

- El Modena Park - Upper restroom needs to be replaced. In addition, there is an electrical panel that is presenting a safety issue because it is leaning.

- Eisenhower Park Lighting Renovation – Replacing existing panels and 100 light standards

Commissioner Hairston said the lighting at Eisenhower has been a source of concern for residents because of crime and drug use in the park. It is important that the police be consulted for strategic placement of the lighting as well as installing motion activated lighting.

- Hart Park Pool Renovation – The pool needs to be connected to the sewer system along with the showers. Chlorine distribution throughout the pool needs to be improved.

High Rating:

- Shaffer Park – Field Renovation and a new concession building

Medium Rating:

- El Modena Park Field Renovation – Isolated outfield irrigation, bull pens, and batting cages requested by Lutheran High, Irrigation, turf and ballfield lighting upgrades

- Hart Park Club Field Renovation - Stucco repair, new roof, new flooring, repair windows, doors and paint
- Killefer Park Master Plan – Master Plan identifying community needs

  Ms. Galera reported that once an agreement is reached with Orange Unified School District (OUSD), the City will begin work on a master plan for the park.

  Chair Gilmer expressed his desire to have the Killefer Park improvements moved up in priority as there is a real need for the residents to have these improvements. Commissioners Blanc, Hairston and Selman agreed and requested that as soon as an agreement has been reached and completed with OUSD the Commission would like to be notified.

- Replacement of Park Furniture – Concrete tables under shelters, aluminum tables in turf, recycled benches, BBQ's and trash cans

  Staff is now in the process of replacing tables, benches, BBQ's and trash cans through a recycling grant in partnership with the Public Works Department.

- Aquatic Center – 50 meter and teaching pools, spray park and building including equipment, locker rooms and support space at Grijalva
- LaVeta Park Master Plan – New site plan incorporating new property
- Eisenhower Slope Stabilization at Bixby/Tustin – Combine funding with Public Works street sidewalk improvements
- Eisenhower Lake and Stream Improvements – Rehabilitate lake and stream, including retaining walls east of lake

- Eisenhower Shade Structure and Maintenance Building – Replace existing maintenance building with gazebo. Replace animal pen and shed with new maintenance building/yard
- El Modena area Lighting and Parking Lot Renovation – Photometric study and replacement of existing lights

Chair Gilmer and Commissioner Hairston pointed out that the cost of deferred maintenance should be included in cost estimates in maintenance of the parks. It is important for the public and the City Council to know the true cost of these projects.

Non-Critical – unfunded
Low Rating

- Cerro Villa Park – New tot-lot, parking lot, restroom building, and walking paths
- Community Center – Community Center at Grijalva Park at Santiago Creek
- Community Gardens – Plot realignment, hose bib on a stable galvanized post at each plot, walkways, fencing, amenities such as drinking fountain, gazebo, restroom

  Chair Gilmer asked about the participation in the use of the Community Garden plots. Ms. Hagan said that there were 100 plots and they were always in use. Some of the people grow vegetables and feed their families others grow flower gardens.

- Handy Park Activity Building – Remove existing trailer and locate new building and shade structure at former volleyball courts. May need more parking.
- Hart Park Terrace Renovation – Renovate irrigation and turf at football field
- Restroom Renovations – New roof, fixtures interior tile and partitions and exterior split face facia. Two restroom buildings at Eisenhower, one a La Veta, and one at Hart Park.
- Santiago Creek Bikeway (Collins to Villa Park Drive) – Under crossing at Collins curve, Class I bike Tail Prospect to Bond, north side of bond and eastside of Hewes
- Santiago Hills Park Restroom Renovation – Moisture barrier at restroom and hardscape

Commissioner Hairston asked about the Orange Park Trail System and how that fits into the scheme of projects. Commissioner Selman said there was no mention of it and he would like to see where that fits in.

(Commissioner Hairston left the meeting at 7:10 p.m.)

Commissioners took exception to the ratings and Ms. Galera agreed to change the ratings to high and medium. The Commissioners also requested that the Killefer Park project be moved to the high classification pending OUSD's Agreement.

Commissioner Blanc noted that it might be a good idea to complete all of the Handy Park improvements at once since the fields have been newly renovated.

IV. ADJOURNMENT

Motion: Commissioner Selman
Second: Comissioner Blanc
Ayes: Gilmer, Blanc, Selman

The next Regular Meeting will be Thursday, October 13, 2005

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Bonnie Hagan
Park Planning and Development Commission

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Tom Gilmer, Chairman
Attested on

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