



BUSINESS LICENSE APPLICATION
CITY OF ORANGE
www.cityoforange.org
FOR BUSINESSES BASED INSIDE THE CITY

Business License
300 E. Chapman Ave
Phone (714) 744-2270
Fax (714) 288-2170
P.O. Box 11024
Orange
CA 92856-8124

PRINT IN BLACK OR BLUE INK ONLY

ACCOUNT NO. _____

<input type="checkbox"/> New Application <input type="checkbox"/> Change to Existing Orange Business License	<input type="checkbox"/> Change of Address (\$5 Move Fee) Previous address _____ <input type="checkbox"/> Change of Name – Previous Name _____ <input type="checkbox"/> Change of Ownership – Previous Owner _____
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1 **Business Name or Db a**

2 **Business Address (Do not use P.O. Box)**

3 **City, State, Zip Code** 4 Home Based?

5 **Mailing Address (if different from above)**

6 **Business Owner / Corporation Name** 7 Sole-Proprietorship Corporation LLC
 Partnership Other _____

8 **Business Phone** **Business Fax** 9 **Social Security # (Sole Owner)** **Federal Tax ID**

11 **State License (Contractor, Cosmetologist, Doctor, Realtor etc)** 12 **Start Date at this Location** **# Employees:**
Number **Class/Type**

14 **Complete Description of Business Activity** **PLANNING**

15 **What % of Business is:**
Service _____ Retail _____ Wholesale _____ Manufacture _____ Contractor _____ Warehouse Only _____

16 **Email** **Web Site** 17 **Seller's Permit or Resale # (Attach copy with City of Orange address)**

18 Owner, Partner, or President's Name	Title
Residential Address	Drivers Lic #
City, State, Zip Code	Cell or Home Phone

19 Officer, Partner, or Contact Name	Title
Residential Address	
City, State, Zip Code	Cell or Home Phone

20 Property Owner or Property Manager	Phone
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21 Emergency Contact / Relationship	Phone
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Will there be: (please answer all questions)

Food or Beverage sold or served?	Y	N	Need Health Permit
Alcoholic Beverages sold or served?	Y	N	Need ABC License
Dancing or Live Entertainment?	Y	N	Need Police Permit
Amusement/Game Machines?	Y	N	Need Police Permit
Vending Machines?	Y	N	May need PD Permit
Soliciting (Door to Door)?	Y	N	Need Police Permit
Sale of Secondhand goods?	Y	N	Need Police Permit
Massage on Premises?	Y	N	Need State Cert.
Sale/Distribution of Marijuana?	Y	N	
Gambling?	Y	N	
Out Call/Escort Dating Services?	Y	N	Need Police Permit
Adult Only Entertainment?	Y	N	Need Police Permit
Sale of Adult Only Merchandise?	Y	N	Need Police Permit
Are you storing hazardous materials?	Y	N	
Are you sharing location with another business?	Y	N	

I hereby certify under penalty of perjury that the above information is correct and I am an authorized representative of this business. I understand that this application does not license me to operate until I have fulfilled all requirements of the Orange Municipal Code. I agree to conduct all phases of this business in conformance with all applicable laws, ordinances and regulations established for such business/profession. If a Home Based business, I agree to conform to O.M.C. 17.14.050(h).

Signature: _____ Name & Title: _____ Date: _____

SEE TAX SCHEDULE ON REVERSE SIDE FOR AMOUNT DUE WITH APPLICATION

TAX SCHEDULE: _____ TYPE: _____ LINKED _____ VISA / MC / CASH / CK # _____ EXPIRATION DATE: _____
REMARKS: _____ TOTAL DUE: _____

Note: You are responsible to keep your Business License current, even if you do not receive a Renewal notice.

CLASSIFICATION / TAX SCHEDULE (For businesses located in Orange)	MINIMUM TAX	APPLICATION** & STATE FEES*	TOTAL DUE	ANNUAL RENEWAL TAX (Plus \$24.00 Renewal & State Fees*)
RETAIL	\$35.00	\$47.00	\$82.00	Based on gross receipts
SERVICE / PROFESSIONAL Gross Receipts	\$35.00	\$47.00	\$82.00	Based on gross receipts
SERVICE / PROFESSIONAL Flat Tax	\$200.00	\$47.00	\$247.00	Flat Tax \$200.00
GENERAL CONTRACTORS (A/B Class) Flat Tax	\$125.00	\$47.00	\$172.00	Flat Tax \$125.00
SUB CONTRACTORS (C/D Class only) Flat Tax	\$75.00	\$47.00	\$122.00	Flat Tax \$75.00
CONTRACTORS Gross Receipts Option	\$40.00	\$47.00	\$87.00	Based on gross receipts
MANUFACTURING / WHOLESALE	\$25.00	\$47.00	\$72.00	Based on gross receipts
COMMERCIAL PROPERTY OWNERS	\$25.00	\$47.00	\$72.00	Based on gross receipts
REAL ESTATE OFFICE				
1 Broker	\$65.00	\$47.00	\$112.00	Flat Tax \$65.00
1 Broker & 1 Salesperson	\$75.00	\$47.00	\$122.00	Flat Tax \$75.00
1 Broker & more than 1 Salesperson	\$95.00	\$47.00	\$142.00	Flat Tax \$95.00
TAX EXEMPT Business	\$0.00	\$47.00	\$47.00	\$24.00 Fee only (If For-Profit Bus.)

For further information on charges call (714) 744-2270. Visa and MasterCard accepted. Make checks payable to: City of Orange

****Application Fee (\$46.00) is non-refundable**

Gross Receipts per OMC 5.10.010, 5.12.050 and 5.14.070

***State Mandated Fee (\$1.00) for Disability Access & Education Revolving Fund:**

On September 19, 2012, Governor Brown signed into law Senate Bill 1186, adding a state fee of \$1.00 to any application or renewal for a business license/permit, effective January 1, 2013. This fee will provide a funding source for increased education on disability access and compliance with construction-related accessibility requirements to facilitate compliance with the federal and state disability laws.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx
- The Department of Rehabilitation at www.rehab.cahwnet.gov.
- The California Commission on Disability Access at www.cdda.ca.gov.

RESALE NUMBER /SELLERS PERMIT

State Board of Equalization www.boe.ca.gov
16715 Von Karman Ave., #200, Irvine, CA. 92606 Ph (949) 440-3473

FICTITIOUS BUSINESS NAME / DBA

County Clerk Recorder www.oc.ca.gov/recorder
12 Civic Center Plaza, Rooms 101 & 106, Santa Ana, CA 92701. Ph (714) 834-2889

HEALTH AND FOOD CONCERNS

Orange County Health Department www.ochealthinfo.com/regulatory/ehfaqs.htm
1241 E. Dyer Rd Suite 120, Santa Ana, CA 92705. Ph (714) 433-6000

SALES OF ALCOHOL

Alcoholic Beverage Control (A.B.C.) www.abc.ca.gov
28 Civic Center Plaza Room #369, Santa Ana, CA 92701. Ph (714) 558-4101

BUSINESS INTERESTS

Chamber of Commerce www.orangechamber.com
307 E. Chapman Ave., Orange, CA 92866. Ph (714) 538-3581

STATE OF CALIF PERMIT ASSISTANCE CENTER

www.calgold.ca.gov

SMALL BUSINESS ADMINISTRATION

www.sbaonline.sba.gov Ph (800) 827-5722

BUREAU OF AUTOMOTIVE REPAIR

www.bar.ca.gov Ph (800) 952-5210

BUREAU OF ELECTRONIC REPAIR

www.bear.ca.gov

CONTRACTORS LICENSING INFORMATION

Contractors State Licensing Board (CA) (800) 321-2752 www.cslb.ca.gov

FEDERAL TAX IDENTIFICATION NO.

Internal Revenue Service Tax Information (800) 829-1040 www.irs.gov

CITY OF ORANGE OFFICES:

300 E. Chapman Ave, Orange, CA 92866
Monday - Thursday 7:30 am - 5:30 pm (Check website for open Fridays) www.cityoforange.org

Business License (714) 744-2270
Building Department (714) 744-7200
Building Inspection (714) 744-7216

Police Dept. (714) 744-7390
Planning and Zoning (714) 744-7220
Fire Department (714) 288-2500

Water Billing (714) 744-2241
Code Enforcement (714) 744-7244
Finance Department (714) 744-2230

CREDIT CARD AUTHORIZATION

(CREDIT CARD PAYMENTS CANNOT BE ACCEPTED FOR LESS THAN \$15.00 OR IN EXCESS OF \$5,000.00)

M/C _____ Exp. Date: _____ Amount Authorized: \$ _____

Visa _____ Exp. Date: _____ Security Code (last 3 digits on back of card): _____

Name on Card: _____ Work Phone: () _____

Signature: _____ Home Phone: () _____

Billing Address: _____ Street City State Zip